



# Updating of Information under Section 17 of Food Safety Ordinance, Cap. 612

# Food Safety Ordinance (Cap. 612)



# Registration Scheme for Food Importers and Food Distributors



# Registration Scheme for Food Importers and Distributors

- Any person who carries on a food importation or distribution business is required to register with the Director of Food and Environmental Hygiene (DFEH)
  - ⇒ “Food importer
  - ⇒ “Food distributor”
- The registration scheme ensures that the DFEH can trace the source of the food more effectively and take prompt action when dealing with food incidents



# Information to be provided

Food Importers/food distributors are required to provide the following essential information:

- ⇒ traders' particulars
  - business address, business status (import/ distribution business),
- ⇒ contact details
  - name of contact persons
  - emergency contact telephone nos.
- ⇒ food type being imported or distributed



# Updating of Information

- According to **section 17 of Food Safety Ordinance**, if there is any change in the information provided in the application for registration or renewal of registration, the registered food importer/ food distributor has to give written notice to DFEH **within 30 days after the change occurs.**



# Updating of Information



更改資料通知亦可經網上辦理，請瀏覽網頁 <https://www.fics.gov.hk>  
Notification of change of information can also be made online. Please visit <https://www.fics.gov.hk>

請將通知書交回：  
香港灣仔皇后大道東 258 號 1 樓 119 室  
食物進口商／出口商  
食物進口商／分銷商登記及進口簽證辦事處  
電話號碼：2156 3017 / 2156 3034 傳真號碼：2156 1015  
電郵地址：fso\_enquiry@fchd.gov.hk

Notification form to be sent to：  
Food Importer/Distributor Registration  
and Import Licensing Office  
Food Import & Export Section  
Room 119, 1/F, 258 Queen's Road East,  
Wan Chai, Hong Kong  
Tel. No. : 2156 3017/2156 3034 Fax No. : 2156 1015  
E-mail address : fso\_enquiry@fchd.gov.hk

食物安全條例  
FOOD SAFETY ORDINANCE  
已登記食物進口商／食物分銷商更改資料通知書  
Notification of Change of Information of Registered Food Importer/Food Distributor

(填寫此通知書前，請參閱第 18 頁的「填表須知」)  
(Please read the 'Guide to Completing the Notification Form' at page 18 before completing this form)

甲部 Part A

<b>已登記食物進口商／食物分銷商資料 Particulars of Registered Food Importer/Food Distributor</b>
姓名／公司名稱*(中文)：
Name/Company Name* in English :
香港身分證／商業登記／其他身分證明文件*號碼(請註明)： Hong Kong Identity Card/Business Registration/Other Proof of Identity* No. (please specify) :
食物進口商／食物分銷商登記號碼： Food Importer/Food Distributor Registration No. :

FEHB 246

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[http://www.fehd.gov.hk/tc\\_chi/forms/fehb246.html](http://www.fehd.gov.hk/tc_chi/forms/fehb246.html)





# Updating of Information

- The notification form shall be submitted either in person/ by mail/ by fax. Notification can also be made online using the password provided upon registration (<https://www.fics.gov.hk>)
- FEHD's approval and charges are not required for updating of information





# Updating information Penalties

- A registered food importer/food distributor, without reasonable excuse, fails to give written notice to any change in information provided to DFEH commits an offence and is liable to a **maximum fine of \$10,000 and to imprisonment for 3 months**



For enquiries , please email to us at  
[fso\\_enquiry@fehd.gov.hk](mailto:fso_enquiry@fehd.gov.hk)  
or call us during office hour at  
2156 3017/ 2156 3034



# Thank You

